

|   | A   | B   | C   | D             | E                          | F             | G                  | H   | I  |
|---|---|---|---|---------------|----------------------------|---------------|--------------------|---|--|
| 1 | <b>STRATEGIC COMMISSIONING BUSINESS PLANNER</b><br>The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. |   |   |               |                            |               |                    |   |  |
| 2 | Report Title  | Minute Reference/Committee Decision or Purpose of Report  | Update  | Report Author | Chief Officer              | Directorate   | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred   |
| 3 |   |   | <b>28 March 2019</b>  |               |                            |               |                    |   |  |
| 4 | Heat Network Torry - Phase 1  | To report on commissioning proposals and to seek approval for the implementation of their procurement.  |   | Bill Watson   | Capital                    | Resources     | Remit 4.2 and 4.3  | T   | This was referred to in a report to Council on 4 March 2019. In line with Terms of Reference, any future reporting required on this project will be reported to the City Growth and Resources Committee. |
| 5 | Procurement Workplans and Business Cases  | To present the procurement workplans for review and to seek approval of the estimated expenditure on the procurement business cases.  | <b>A report is on the agenda.</b>   | Craig Innes   | Commercial and Procurement | Commissioning | Remit 4.2          |   |  |
| 6 | Strategic Energy Services Company (SESCo) Update  | To present the Energy Services Company (ESCO) Business Plan for managing the councils energy and energy projects, to achieve the objectives and deliver on the instructions from the Business Case presented to Council 17 <sup>th</sup> August 2016. | Deferred from the meeting of 7/6/18 as there were several queries from ESCo Officer/Member WG that needed to be addressed and these were to be responded to in full late May at the next WG meeting. APSE Energy are providing support to reshape the Business Model and Plan. Deferred from the meeting on 13/9/18 - following feedback from the WG and receipt of the final APSE review a further option has been identified and will be worked up and included within the Business Plan to be presented in January 2019. At its meeting on 13/1/19 the Committee noted that the report had been delayed as it had been referred to the budget process. | Mike Smith    | Commercial and Procurement | Commissioning | Remit 4.3 and 4.4  | R   | In light of budget decision of 5/3/19.   |

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| 2 |  |  |   |                |                                       |               |                    |   |  |
| 7 | City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy | Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement. | At its meeting on 13/9/18 the Committee noted that following a request from a bidder, officers required to extend the tender period to allow the bidders to finalise their responses. This meant that the final costs and preferred contractor won't be known until mid-October 2018.<br>At its meeting on 20/11/18 the Committee noted that officers were continuing to assess the outcome of the procurement process and a report will be submitted to a future meeting of Full Council/Committee.<br>At its meeting on 13/1/19 the Committee noted that the report had been delayed as it had been referred to the budget process. | John Wilson    | Capital                               | Resources     | Remit 4.3          | R   | In light of budget decision of 5/3/19.   |
| 8 | Schoolhill Public Realm Enhancement  | The Strategic Commissioning Committee on 7/6/18 agreed amongst other things to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees.  |   | Gale Beattie   | Place                                 | Place         | Remit 4.2 and 4.3  | R   | Council on 5 March agreed to instruct the Chief Officer - City Growth to determine if any external funding can be secured for Phase 2 Public Realm Works and a Living Wall at Flourmill Lane and to report back to the relevant Committee. In accordance with Terms of Reference any future reporting on this would be to the City Growth and Resources Committee. |
| 9 | Performance Management Framework   | To present the Performance Management Framework for approval.  | <b>A report is on the agenda.</b>   | Martin Murchie | Business Intelligence and Performance | Commissioning | Purpose 5.2        |   |  |

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| 2  |                                       |  |                       |                |                                       |               |                    |   |  |
| 10 |                                       |  | <b>28 May 2019</b>    |                |                                       |               |                    |   |  |
| 11 | Annual Committee Effectiveness Report | To present the annual effectiveness report for the Committee.                    |                       | Frank McGhee   | Governance                            | Governance    | GD 7.5             |   |  |
| 12 | Commissioning Strategy                | To present the proposed commissioning strategy.                                  |                       | Frank McGhee   | Commissioning                         | Commissioning | N/A                | R   | In light of the changes to the SCC Terms of Reference as approved by Council on 4 March 2019. The commissioning intentions were approved by Council on 5/3/19 and replace the commissioning strategy terminology used in the previous version of the Terms of Reference. |
| 13 | Procurement Business Cases            | To seek approval of the estimated expenditure on the procurement business cases. |                       | Craig Innes    | Commercial and Procurement            | Commissioning | Remit 4.2          |   |  |
| 14 | Review of Gas Services                | To present the outcome of the review of gas servicing.                           |                       | Mike Smith     | Commercial and Procurement            | Commissioning | Remit 4.2 and 4.3  |   |  |
| 15 |                                       |  | <b>29 August 2019</b> |                |                                       |               |                    |   |  |
| 16 | Procurement Business Cases            | To seek approval of the estimated expenditure on the procurement business cases. |                       | Craig Innes    | Commercial and Procurement            | Commissioning | Remit 4.2          |   |  |
| 17 | Annual Procurement Performance Report | To present the annual procurement performance report.                            |                       | Craig Innes    | Commercial and Procurement            | Commissioning | Remit 5.2          |   |  |
| 18 | Sport Aberdeen Annual Report          | To present the Sport Aberdeen Annual Report for review.                          |                       | Craig Innes    | Commercial and Procurement            | Commissioning | Remit 4.5          |   |  |
| 19 | Aberdeen Sports Village Annual Report | To present the Aberdeen Sports Village Annual Report for review.                 |                       | Craig Innes    | Commercial and Procurement            | Commissioning | Remit 4.5          |   |  |
| 20 | Update on Customer / Citizen Review   | To provide an update on the customer/citizen review of outcome statements.       |                       | Martin Murchie | Business Intelligence and Performance | Commissioning | Remit 1.1          |   |  |

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| 2  |   |  |                         |                               |                            |                         |                         |   |  |
| 21 | Outcome Based Budgeting   | To present financial analysis based on outcomes.   |                         | Frank McGhee/Jonathan Belford | Commissioning Finance      | Commissioning/Resources | Purpose 6 and Remit 5.3 |   |  |
| 22 |   |  | <b>21 November 2019</b> |                               |                            |                         |                         |   |  |
| 23 | Review of Sustainable Procurement and Community Benefits Policy | At its meeting on 20/11/18 the Committee agreed, amongst other things, (iv) to instruct the Head of Commercial and Procurement Services to report back to the Committee at its November 2019 meeting on the progress made in the implementation of the policy and its application to the LOIP. |                         | Craig Innes                   | Commercial and Procurement | Commissioning           | GD7.1 and Remit 5.3     |   |  |
| 24 | Procurement Business Cases                                      | To seek approval of the estimated expenditure on the procurement business cases.   |                         | Craig Innes                   | Commercial and Procurement | Commissioning           | Purpose 3 and remit 3.4 |   |  |
| 25 | Aberdeen Performing Arts Annual Report                          | To present the Aberdeen Performing Arts Annual Report for review.  |                         | Craig Innes                   | Commercial and Procurement | Commissioning           | Remit 4.5               |   |  |
| 26 | Bon Accord Care Annual Report                                   | To present the Bon Accord Care Annual Report for review.   |                         | Craig Innes                   | Commercial and Procurement | Commissioning           | Remit 4.5               |   |  |